



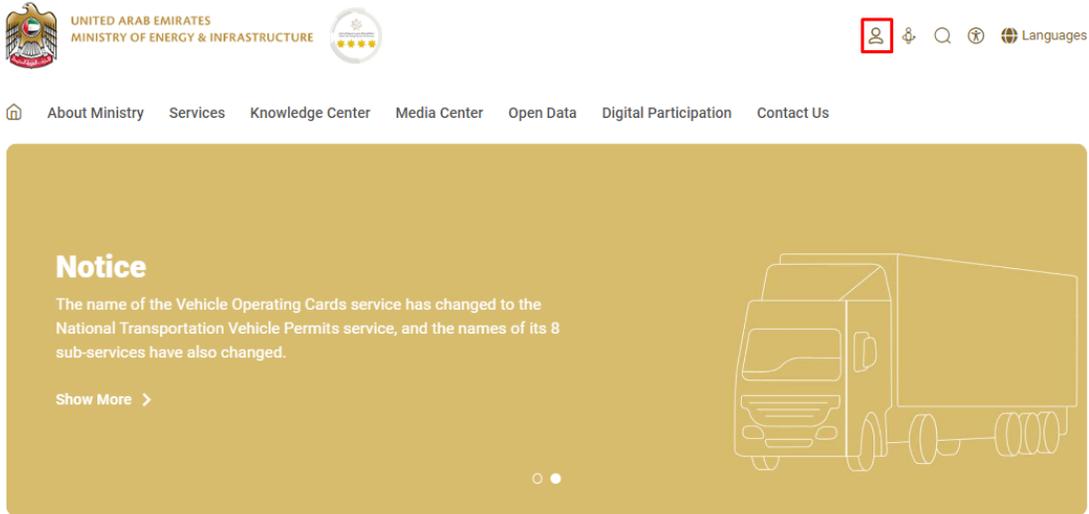
User Manual

Dwelling Disposal Request Submission

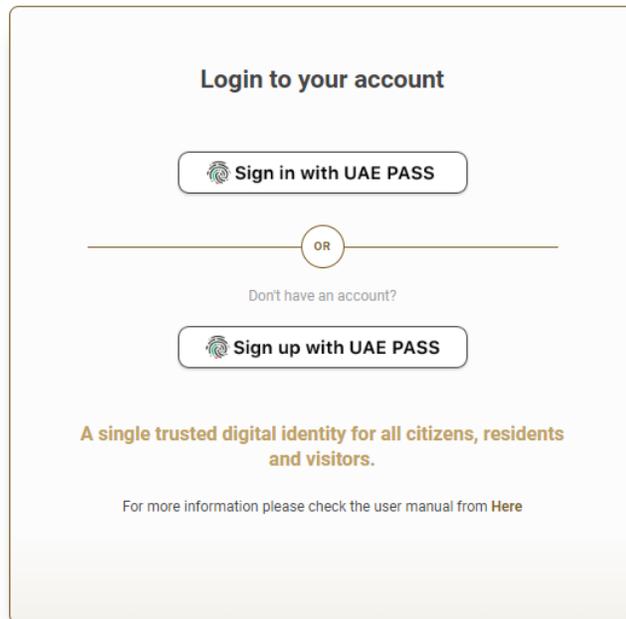
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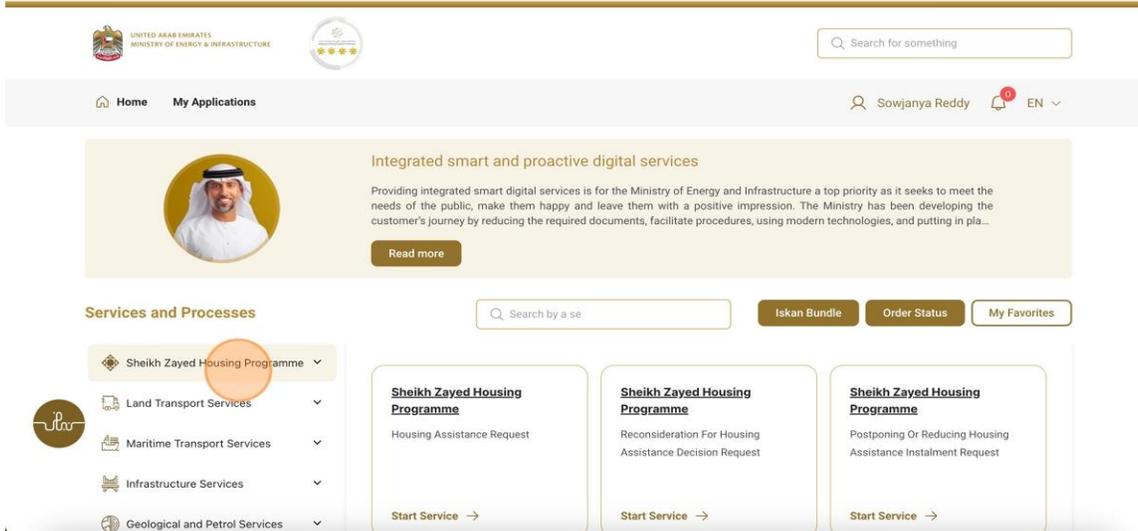
1. Open MOEI website: <https://www.moei.gov.ae>
2. Click on “LOGIN” on the header



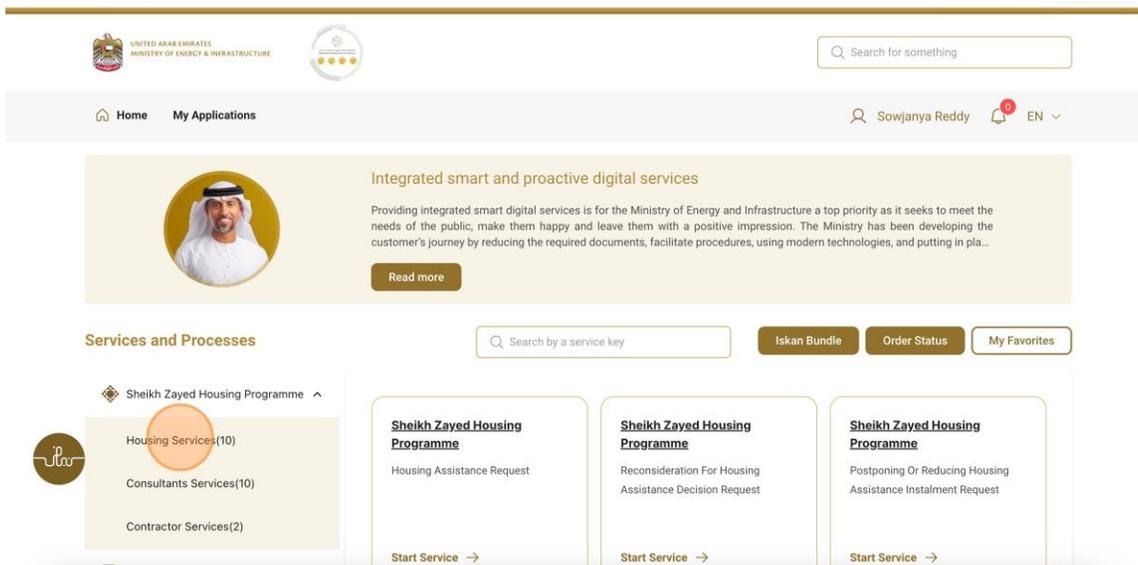
3. Then it will redirect you to the Login page, you can login using UAE PASS.



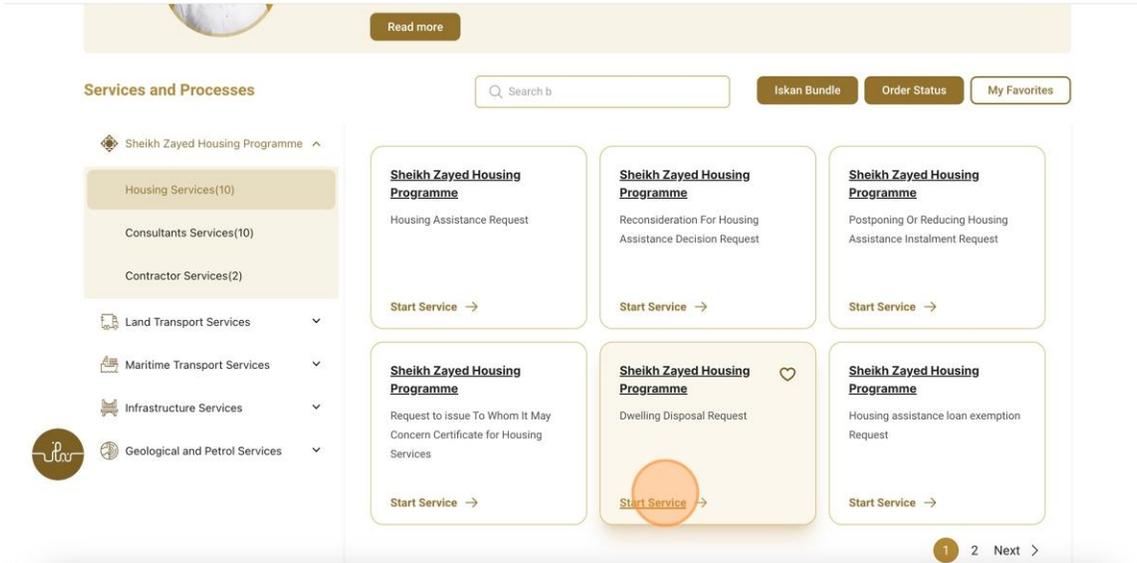
4. After Successful login, Beneficiary will be navigated to the page where they can view all the Services.



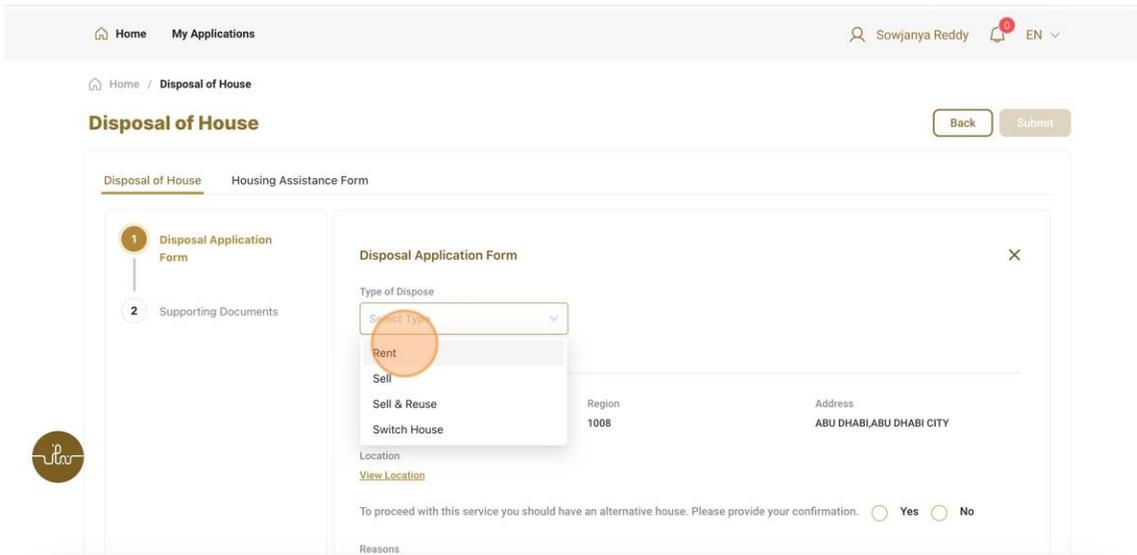
5. Click here to open the Housing services



6. Click here to Start the Dwelling Disposal Request Service



7. Click here to Select the Type of Dispose from the Dropdown



8. Click here to tic the Radio buttons

The screenshot shows a web form titled "Disposal Application Form" within a "Housing Assistance Form" context. The form is divided into two main sections: "Disposal Application Form" and "Supporting Documents". The "Disposal Application Form" section includes a dropdown menu for "Type of Dispose" set to "Rent". Below this is the "Current Address" section with fields for "Emirate" (Fujairah), "Region" (1008), and "Address" (ABU DHABI, ABU DHABI CITY). A "Location" section with a "View Location" link is also present. The "Confirmation" section asks, "To proceed with this service you should have an alternative house. Please provide your confirmation." and features two radio buttons: "Yes" (highlighted with a red circle) and "No". Below this is a "Reasons" section with a text input field labeled "Enter Reasons here". At the bottom, there is a checkbox for "I acknowledge that I have thoroughly reviewed and provided all the details mentioned above, ensuring their accuracy and completeness to the best of my knowledge".

9. Click here to enter the Remarks

This screenshot is identical to the previous one, showing the same "Disposal Application Form". The focus is now on the "Reasons" section, where the text input field labeled "Enter Reasons here" is highlighted with a red circle, indicating where the user should click to enter their remarks.

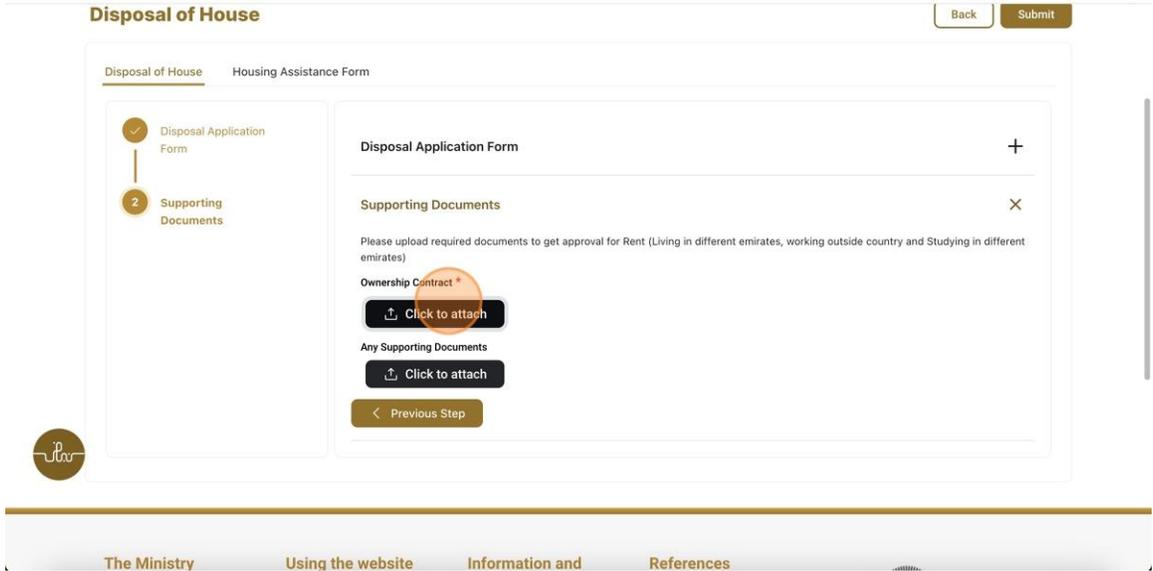
10. Click here to tic the Check box

The screenshot shows a web form titled "Disposal Application Form" with a sidebar on the left containing two steps: "Disposal Application Form" (marked with a checkmark) and "Supporting Documents" (marked with a "2"). The main form area includes a "Type of Dispose" dropdown menu set to "Rent". Below this is the "Current Address" section with fields for "Emirate" (Fujairah), "Region" (1008), and "Address" (ABU DHABI, ABU DHABI CITY). A "Location" section with a "View Location" link is also present. A confirmation statement reads: "To proceed with this service you should have an alternative house. Please provide your confirmation." followed by radio buttons for "Yes" (selected) and "No". A "Reasons" text area contains the word "test". At the bottom, there is a checkbox with the text: "I acknowledge that I have thoroughly reviewed and provided all the details mentioned above, ensuring their accuracy and completeness to the best of my knowledge".

11. Click here to go to next step

This screenshot shows a portion of the form from the previous step. The confirmation statement and "Reasons" text area are visible. The checkbox "I acknowledge that I have thoroughly reviewed and provided all the details mentioned above, ensuring their accuracy and completeness to the best of my knowledge" is now checked. A "Next Step >" button is highlighted with an orange circle. Below the form is a "Supporting Documents" section with a plus sign (+) to add files.

12. Click here to upload the file



13. Click here to Submit the application

